



the dti

Department:
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PATENT EXAMINATION BOARD

Instructions to Candidates

1. You must not accept nor answer a question paper if the sealed package containing the question papers is not opened in front of you at the examination venue.
2. Unless instructed otherwise, you are not allowed to have any books, notes, paper, nor any unnecessary stationary items in your possession in the examination room. Items not allowed in the examination room must be left outside or handed to the presiding officer. All examinations are closed book examinations (apart from the two examinations identified hereunder) and you are accordingly not allowed to take any written material or electronic aids into the venues.

The exceptions are:

- 2.1 **Group 2(e) (Drafting of Patent Specifications):** both papers - you are allowed to bring one or more dictionaries into the examination venue and will be supplied with a copy of Victor Williams' "Terminology and Phrases".
- 2.2 **Group 2(f) (Practical Legal Problems):** both papers - you are allowed to bring one dictionary into the examination venue and will be supplied with copies of the Uniform Rules of Court, Patents Act and Patent Regulations.

3. Reading time:

There is an extended reading time for both papers for **Group 2(f) (Practical Legal Problems):**

Paper 1: ***the reading time is 60 minutes before the start of the examination (09:00 – 10:00). You are not allowed to leave the examination room during this time.***
The duration of this paper is 4 hours, excluding the reading time of 60 minutes.

Paper 2: ***the reading time is 30 minutes before the start of the examination (09:00 – 09:30). You are not allowed to leave the examination room during this time.***
The duration of this paper is 3 hours, excluding the reading time of 30 minutes.

4. Cellular phones, iPads, tablets or any other data storage devices must be switched off during exams.
5. You are not allowed to leave the examination room without the permission of the presiding officer. Only if you have a valid reason, will you be allowed to leave the examination room temporarily. Toilet breaks must be limited to a maximum of 5 minutes each. You may not take anything with you when leaving the examination venue for a toilet break. This includes, but is not limited to, examination papers, answer scripts, cell phones and any other electronic devices. No contact with other candidates during toilet breaks is allowed.
6. All work must be handed in before you leave the examination venue.

7. Clearly write your student number in the space provided.
8. Write clearly and neatly, using both sides of the paper. Leave margins for use by the examiner.
9. You may not, under any circumstances, communicate with another candidate or seek outside assistance.
10. No explanation of examination questions may be asked or will be given. Make your own assumptions, write them down and continue to answer the question.
11. Apart from the matters mentioned above, you are expected to conduct yourself with honesty, and any breach of usual examination conduct is unacceptable.

Approved by the Patent Examination Board: 21 May 2019