



PATENT EXAMINATION BOARD

Aegrotat and Special Examinations policy

A student who is prevented from preparing for an examination, or from sitting for it, owing to illness or unforeseen circumstances (such as the serious illness or death of a close relative), may be granted permission by the Patent Examination Board to write an aegrotat or special examination in the particular subject(s).

An application to sit for an aegrotat or special examination must be submitted to the Patent Examination Board within three working days of the date of the particular examination that was not written due to unforeseen circumstances.

Should an aegrotat or special examination be granted, the prescribed fees must be paid by the student. No arrangements to write the examination will be made with the student before proof of payment of the prescribed fee has been submitted.

Aegrotat and special examinations will be held on the same days as the supplementary examinations. No alternative dates will be considered for an aegrotat or supplementary examination should a student not be available on the day of the supplementary examination.

A student who fails an aegrotat or special examination will not thereafter be entitled to a supplementary examination.

How to apply

Each application for an aegrotat or special examination must include the student's student number, the subject(s) concerned and an explanation as to why the student was prevented from writing the examination. An application for an aegrotat examination must be accompanied by a satisfactory medical certificate, which must specify the nature, the commencing date and the duration of the illness, and declare that for health reasons it was impossible or undesirable for the student to sit for the examination on the day(s) concerned. In the case of a request for a special examination, the Patent Examination Board may request the student to provide documentary evidence to support his or her request.

Applications must be emailed to the following email address **WITHIN 3 WORKING DAYS** of the date on which the examination was not written:

PEBSecretariat@thedti.gov.za