



**the dti**

Department:  
Trade and Industry  
REPUBLIC OF SOUTH AFRICA

## BLACK INDUSTRIALIST APPLICANT CLAIM CHECKLIST

**NAME OF APPLICANT:** \_\_\_\_\_

**REFERENCE NUMBER:** \_\_\_\_\_

**SECTOR:** \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_

**PROJECT DESCRIPTION:** \_\_\_\_\_

No.	Document Required	Yes / No
1.	Fully Completed Claim Form	
2.	Approval Letter	
3.	RSA ID Copy(s) of applicants	
4.	Invoice(s)	
5.	Valid Tax Clearance Certificate	
6.	Valid BEE Certificate	
7.	Proof of Address of Project Location	
8.	Credit Order Instruction Form – stamped by the bank	
9.	Letters / Contracts / Commitments from Co-funders	
10.	Proof of Board Resolution	
11.	Asset List	
12.	Factual Finding Report (Audited)	
13.	Employment List (Payroll with ID Numbers)	
14.	Shareholders' Certificate & Agreement(s)	
15.	Pre-Feasibility Study Report (In case of feasibility study funding)	
16.	Other	