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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

THE SOUTH AFRICAN EMERGING BLACK FILMMAKERS INCENTIVE

APPLICATION FOR PROVISIONAL APPROVAL

FORM A

Please note the following before completing the form:

NB: Principal photography should not commence until approval has been received from the dti.

1. Ensure you have read this form fully and understood it.
2. The application form must be submitted before any activities applied for commenced.
3. Applications must be signed by the authorised representative of the company and dated.
4. Before submitting your application, ensure you have attached all required documents.
5. It is mandatory to read through the document: The South African Emerging Black Filmmakers Incentive Programme Guidelines and Application Form, and understand the requirements (the documents are obtainable from the website).
6. **Do not staple or bind (ring bind, heat bind etc) this document or any attachments**

How did you find out about the South African Emerging Black Filmmakers Incentive? (Select the applicable block below and mark it with an "X").

- | | |
|---|--|
| <input type="radio"/> Media Interview | <input type="radio"/> IDAD Private Business Consultation |
| <input type="radio"/> IDAD Regional Office | <input type="radio"/> the dti Group |
| <input type="radio"/> Advertisement: TV, Radio, Print | <input type="radio"/> Word of Mouth |
| <input type="radio"/> Private Sector Consultant | <input type="radio"/> the dti Website |
| <input type="radio"/> the dti Customer Contact Centre | <input type="radio"/> Other Specify _____ |

Submit an original, signed application by registered mail, courier or hand deliver to:

The Manager: Film & Television Production Unit
Industrial Development Administration Division
Department of Trade and Industry
Private Bag X 86
Pretoria
0001

the dti Campus: 77 Mentjies Street,
Sunnyside,
Pretoria 0002
Republic of South Africa

Website: www.thedti.gov.za

Customer contact centre: 0861 843 384



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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

FOR DTI USE ONLY

REF NUMBER: 10/2/19/3 / __

APPLICATION THE SOUTH AFRICAN EMERGING BLACK FILMMAKERS INCENTIVE FORM A

Notes:

- 1 The entity (SPCV) and all contractors and employees must abide by South African laws in all matters connected with filming in South Africa
- 2 Complete all fields and indicate "not applicable" when necessary
- 3 The provisional approval is subject to the availability of funds

1 APPLICANT DETAILS (SPCV)

(a) Production company

(b) Company Registration

(c) Registered address (Courier address) Postal address

(d) Tel Fax
Cell e-mail

(e) Contact person

(f) Designation: Race
(i.e. Director)

(g) Credit of the company director to be included in the credit list of the production
Yes No



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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

(h). Name, address and nationality of company directors

Name: Address: Nationality:	Name: Address: Nationality:	Name: Address: Nationality:
Name: Address: Nationality:	Name: Address: Nationality:	Name: Address: Nationality:

2 If the special purpose company has not been established at the time of this application, provide the following details

- (a) Intended name of special purpose company
- (b) Intended registered address
- (c) Intended name, address and nationality of company directors

Name: Address: Nationality:	Name: Address: Nationality:	Name: Address: Nationality:
Name: Address: Nationality:	Name: Address: Nationality:	Name: Address: Nationality:



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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

3 FILM & TELEVISION PRODUCTION DETAILS

(a) Title of the production

Copyright holder

(b) Synopsis (in one paragraph)

4 FORMAT AND SCHEDULE

Feature film	<input type="checkbox"/>	Mini/TV Series	<input type="checkbox"/>	Telemovie	<input type="checkbox"/>	Video Gaming	<input type="checkbox"/>	Animation	<input type="checkbox"/>	Documentary	<input type="checkbox"/>
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Estimated total running length: minutes

Total shooting weeks for the production Total shooting weeks in SA

Detail South African shooting schedule * A minimum of 2 weeks and at least 80% PP in SA

Weeks	Active shooting days	Location
Week 1		
Week 2		
Week 3		
Week 4		

Scheduled date for start of Principal photography

Scheduled completion date photography

Scheduled completion date of the project

If TV series or mini series – Number of episodes Duration of each episode



5. CONNECTED EXPENDITURE

Provide details of all companies (as identified in the budget) who will provide goods/services in making the film that are connected with the production company or any of its associate companies. Add a separate attachment if the space in the table is insufficient

If production has not commenced and the information is not known, indicate it as not applicable.

Name of connected company	Type of service and/or goods	Rand value

Has the production company taken over responsibility for making the film from another production company?

Yes

No

If yes, list the previous company or companies and attach the relevant legal agreement confirming the transfer of responsibility

Name:	Name:	Name:
Address:	Address:	Address:
Nationality:	Nationality:	Nationality:

Legal agreement attached Yes

No



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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

6 PROJECTED BUDGET

The projected budget must indicate the proposed level of production expenditure, identifying the projected level of Qualifying South African Production Expenditure (QSAPE). Projected South African expenditure and expenditure incurred outside South Africa should be shown separately.

Provisional Budget

Budget item	Total Production Expenditure	QSAPE in SA	QSAPE outside SA	Non QSAPE	Value of sales of goods	Prior company expenses	Connected party
Story/Script Dev							
Producers							
Direction							
Cast & Casting							
Total Above the Line							
Bit Players							
Extras							
Production Staff							
Asst D's & Continuity							
Camera Crew							
Camera Equip							
Grip Crew							
Grip Equip							
Lighting Crew							
Lighting Equip							
Sound Crew & Equip							
Art Dept Crew							
Art Dept equipment & consumables							
Construction							
Animals							
Armourers & weapons							
Stunts							
SFX Crew & Equip							
Costumes							
Makeup & hair							
Prosthetics							
Second unit							
Stock							
Transport & Flights							
Location Facilities							
Hotel & Living							
Film & Lab							
Total Below the line							
Editing							
Sound Editing							
Post Production – Digital							
Post Production – Labs							
Post Production - Sound							
Music							
Prod Office & Facilities							
SA Prod Fee							
Legal, Auditing & Banking							
Publicity							
Total Post production							
Insurances							
Contingency							
Completion Bond							
Total							



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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

Estimated Rebate - 50% for the first R6 million
and / or

R

Estimated Rebate - 25% for expenditure above R6 million

R

Total

R

Are the amounts charged between the SPCV entity and the connected party commercially reasonable

Yes

No

Do you wish to make use of the milestone method of payment

Yes

No

7 FUNDING OF THE PRODUCTION

Investor	Name	Amount	Secured/Anticipated
IDC			
South African Banks			
SA private investors			
Foreign private investors			
Pre sales			
Licence fees			
Gap financing			
Other			
Total			

Please include the confirmation letters.

8 SOUTH AFRICAN PRODUCTION EMPLOYMENT (Projected)

Key Creative Positions	Nationality	Race	Gender
Director			
Producer			
Script Writer / Supervisor			
Music or Sound Supervisor			
Key Make-up Artist and Hair			
DOP			

9. SOUTH AFRICAN PRODUCTION EMPLOYMENT

	Nr Employed				Total Hours			
	Black	White	Disabled	Total	Black	White	Disabled	Total
Special Purpose Vehicle Company								
Creative personnel								
Crew								
Cast								
Extras								
Total								



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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

10. B-BBEE

- B-BBEE scorecard issued by an accredited verification agency

Attached: Yes No

- Provide breakdown of scorecard as per attached sheet (Projected)

11. OTHER REBATES AND INCENTIVES

Indicate if the entity/production receives any other rebates, incentives, training and internship funding in South Africa

Details	Rand amount

12. REQUIRED ADDITIONAL DOCUMENTS ATTACHED

Description of document	Attached	Not attached
Summary and detailed budget in SA rand		
Financial plan including letter(s) of intent from investors		
Distribution Agreement / Licence agreement		
Provisional shooting schedule noting the shooting in SA		
Certificate of incorporation (CK1)		
Appointment of directors (CM29)		
Written confirmation that the dti will be credited in front of the production		
At least a ten (10) minute trailblazer / short film		
Valid BBBEE Certificate of SPCV and Service Company (at least Level 3 for both)		



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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

13. CONFIDENTIALITY

All information provided by the applicant will be held by the Department on a strictly commercial-in-confidence basis. The information may be provided to the South African Revenue Service (SARS) and members of the Adjudication Committee and when considered necessary, an independent industry expert. The Government confidentiality provisions will bind these parties.

14. DECLARATION BY APPLICANT

I, in my capacity as on behalf of.....hereby declare that the information in this application is a fair and true reflection of the intended project and that all relevant information has been disclosed. I am aware of the fact that the information which I have submitted above will have a material bearing on the adjudication of the application and if it, therefore, subsequently transpires that any information in the application and addenda is not correct, or that certain information was omitted, the Adjudication Committee shall render the application invalid and be entitled to withdraw or amend its approval, without prejudice to its rights.

This application (with any addenda), if successful, will form part of your contract with the Department of Trade and Industry.

Signature.....

Signed at on the.....of.....20.....

Justice of the Peace/Magistrate/Commissioner of Oaths.....

Designation (Rank)Ex officio Republic

Date Place

Full names and surname

Address



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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

B-BBEE Scorecard

Breakdown of the scorecard with relation to the Special Purpose Corporate Vehicle (SPCV) and Service Company:

ELEMENT							
DETAILS							
Ownership							
<i>(Please provide the details with regards to the SPCV, Service Company ownership status as per the table indication below):</i>							
SPCV	Shareholder's Name	Shareholder's %	Gender	Race	Youth <i>(i.e. 18yrs to 35yrs , indicate with a yes or no)</i>	Disability Status <i>(i.e. indicate with a yes or no)</i>	Citizenship
Service Company	Shareholder's Name	Shareholder's %	Gender	Race	Youth <i>(i.e. 18yrs to 35yrs , indicate with a yes or no)</i>	Disability Status <i>(i.e. indicate with a yes or no)</i>	Citizenship
Management Control (SPCV)	Individual Name	Designation <i>(i.e. producer, assistant director, etc. specifically on this production)</i>	Gender	Race	Youth <i>(i.e. 18yrs to 35yrs , indicate with a yes or no)</i>	Disability Status <i>(i.e. indicate with a yes or no)</i>	Citizenship



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Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

Employees as per Service Company									
Individual Name	Main Role in the Production	Other roles in the Production	Salary { (daily rate) at application stage, salary at claims (stage)}	Gender	Race	Youth (i.e. 18yrs to 35yrs , indicate with a yes or no)	Disability Status (i.e. indicate with a yes or no)	Citizenship	

Skills Development (Please provide the information with regards to skills development taking place in this production as per the table below):

Individual Name	Gender	Race	Entry Level (i.e. matriculant, graduate, production assistant, etc)	Training/skill Provided (e.g. camera operation, directing, acting etc.)	Duration of Training (days, weeks, months etc.)	Training Skills level (e.g. NQF level, accreditation)	Name of Coach/Mentor	Previous productions (involved in as per specified training, indicate at claim stage)



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Department:
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REPUBLIC OF SOUTH AFRICA

Preferential Procurement	<i>(Please provide information with regard to suppliers of goods and services used in this production and indicate how much will be spent per each supplier, as shown on table below. This information will be required at application and claim stage):</i>									
	Supplier Name	Race	Gender	Youth <i>(i.e. 18yrs to 35yrs , indicate with a yes or no)</i>	Disability <i>(i.e. indicate with a yes or no)</i>	Location	Goods/Services <i>(specify)</i>	% of Goods/Services procured locally	Value of Goods/Services	% of Foreign Goods/Services
Enterprise Development <i>(e.g. securing deals, drawing contracts, set construction)</i>	<i>(Please provide detailed information with regards to enterprises that are being developed during this production, specifically in areas related to film and television industry):</i>									
	Enterprise Name	Enterprise Ownership <i>(% Equity)</i>	Location	Type of development	Name of Coach/Mentor	Role of Mentor(s)	Duration of the development	Value Spend on the development		
Social Responsibility	<i>(Information to be included here should be related to social responsibility with regards to this production. Details of goods used during this production and donated to the community):</i>									
	Name of recipient			Goods and/or Services			Value <i>(purchase price of goods or costs of service rendered)</i>		Reason for choosing this particular recipient	